



# Y Central Parent Information 2020

- Before and after school care
- Holiday Programmes

Our programmes are funded with the support of the  
ministry of Social Development (MSD).

# Our Kids Programmes

Welcome to Children's Services at the Y. Our programmes are designed to meet the needs of children in their out of school hours. We provide a fun, safe and stimulating environment for your child to relax before & after school and during the school holidays. Bookings are essential for our programmes, which offer a variety of activities including child-centred play options, structured activities and active play

## YMCA Centres

Programme	Before School Care	After School Care	Holiday Programme
<b>Belmont School</b> 027 7170922			
<b>Cashmere Ave School</b> 027 7025843			
<b>Khandallah School</b> 027 839 5370			
<b>Johnsonville School</b> 027 839 4783			
<b>Mount Cook School</b> 027 782 0794			
<b>Raroa Intermediate</b> 027 335 0183			
<b>Silverstream School</b> 027 335 0183			
<b>Trentham School</b> 027 704 7093			
<b>Upper Hutt School</b> 020 402 31202			
<b>Te Aro School</b> 027 703 5705			
<b>Titahi Bay School</b> 021 082 99256			
<b>St Theresa's School</b> 022 424 5917			
<b>Linton</b> 027 837 7138			
<b>Palmerston North</b> 027 286 9758			
<b>Whanganui</b> 027 269 1452			
<p><b>YMCA Support Office (Wellington):</b> 0800 YMCA 4U (96248)  <b>YMCA Support Office (Whanganui):</b> 0800 YMCA 4U (96248)  <b>In an emergency:</b> We may use our Facebook page <a href="#">@ymcawellingtony-kids</a> to keep you updated if other communication channels are overloaded.</p>			

# Our philosophy

The Y is a values based organisation. Our values are honesty, responsibility, respect and caring. These values drive our programme content, how we manage behaviour, and the way that we interact with participants, their whanau and staff.

Our programmes aim to develop, foster and support positive relationships with families and communities by providing strong values based programmes that support our local communities.

## Holiday Programme

Our school holiday programme's offer a range of themed in-house days and off- site adventures, so there is something for everyone.

Please ensure that children are onsite by 8:30am to ensure a smooth start to the day. To see our current holiday programme timetable visit [www.ymcawellington.org.nz](http://www.ymcawellington.org.nz)

## Before & After School Care

We believe it's important for before & after school care centres to have a clear and consistent structure each day to provide stability for all kids, parents and staff.

Below is a guide of a typical daily structure. Structures differ between centres to ensure a suitable fit for children and the centre culture.

### **Before School Care - Centre opens**

A variety of free-play and child-centred activities are facilitated by staff.

### **8.00am- (Whanganui, Palmerston North, Linton Sites)**

Children are transported to school

### **8.25am- (all other sites)**

Children are called in for a roll call and get ready to head to class at 8.30am.

### **After School Care - Centre opens at end of school**

Children arrive from class (for sites where the programme is not on school grounds children are collected from school and brought to the centre) and get their name signed off of the roll.

### **3.30pm - Afternoon tea**

### **4.00pm – Daily Activities Start**

Daily activities run alongside child-led activities and free-play that our staff facilitate. Children decide how they want to spend their afternoon from 4.00pm. Daily activities can include cooking, art, craft, science, cultural activities, sports, drama, dance and more. Staff plan according to the feedback and interests of children on our programmes.

### **6:00pm**

Everyone has been picked up and the centre is clean, tidy and packed away ready for the next day.

# Centre contacts and fees schedule

Location	Email	Before School		After School	Holiday Programmes
Silverstream	silverstream@ycentral.nz	7.30am \$10.50		3pm-6pm \$19.00	Silverstream 7.30am – 6pm
Trentham	trentham@ycentral.nz	7.00am \$10.50	7.30am \$11.50	3-6pm \$19.00	
Belmont	belmont@ycentral.nz	NA		3-6pm \$18.20	7.30am – 6pm
Raroa	raroa@ycentral.nz	NA		2.50pm-6pm \$18.20	7.30am – 6pm (Ages 10-15)
Upper Hutt	upperhutt@ycentral.nz	7am \$10.00	7:30am \$11.50	3-6pm \$18.20	7.00am – 6pm
Te Aro	tearo@ycentral.nz	NA		3-6pm \$18.20	Mt Cook 7.30am–6pm
Mt Cook	mtcook@ycentral.nz	NA		3-6pm \$18.20	
Johnsonville	johnsonville@ycentral.nz	7:30am \$7.50		3-6pm \$14.50	7:30am - 6pm
Cashmere	cashmere@ycentral.nz	7.30am \$10		3-6pm \$18.20	Khandallah 7:30am - 6pm
Khandallah	khandallah@ycentral.nz	7.30am \$10		3-6pm \$18.20	
St Theresa	sttheresas@ycentral.nz	NA		3-6pm \$19.00	
Palmerston North	kevin.talbot@ycentral.nz	7:00am \$12.50		School finish to 6pm \$20.00	Palmerston North 7:00am - 6pm
Linton	Samantha.schoenwald@ycentral.nz	7:00am \$12.50		School finish to 5:30pm \$18.00	
Whanganui	lauren.engelbrecht@ycentral.nz	6:30am \$15.00		School finish to 6pm \$22.00	Whanganui 6:30am - 6pm

For information on Titahi bay please contact the Y support office team: 67 Pilmuir St, Lower Hutt Fees valid as at February 2020

## Fees

Type	Per Child	What it means
<b>Sick Fee - School term</b>	\$6.00	Child is absent from school due to illness. Reported to centre manager by 11.00am.
<b>Sick Fee - School holidays</b>	\$20.00	Child is absent from programme due to illness. Reported to centre manager by 8.30am.
<b>Late pick up fee</b>	\$20.00 +	\$20.00 for the first 15 minutes, then \$1.00 for every minute thereafter per child.
<b>Casual session</b>	Normal session plus \$5.00 fee	Applicable to any booking that is less than two full working days' notice. More than two working days' notice will incur the normal session fee.
<b>School term - Early closure fee</b>	\$6.00 per hour	This fee is charged up until 3.00pm when school closes early. The normal fee is charged between 3.00pm - 6.00pm.
<b>Phone fee</b>	\$5.00	You may be charged for a phone fee if a staff member needs to contact you. This is in addition to your standard fees.

## Cancellation fees

<b>No charge</b>	Cancellations must be made 7 full calendar days prior. eg. Monday cancellation must be made by the Sunday of the previous week.
<b>Full charge</b>	Cancellations made less than 7 full calendar days prior incur the full fee.

## Refunds

Refunds Fees are non-refundable. Any request for an exception to this must be made directly to the Child Services Business Manager for consideration.

## WINZ subsidies

Subsidies are available from Work and Income for our MSD approved programmes. Phone WINZ on 0800 559 009 for more information.

## Book online today

To book online, visit [ycentral.nz](http://ycentral.nz) and look for 'out of school care' under the 'what we offer' section.

In addition to booking online, you can also find our policies & procedures, booking information, manual registration forms and terms & conditions.



Follow the fun we're having on facebook: [@ymcawellingtony-kids](#)